**Terms of Reference (TOR)**

**For Transaction Advisory Consultant for Technical Assessment / Business Audit of Businesses**

**Invitation letter**

Dear Sir / Madam,

Impact Investing Ghana (hereinafter referred to as IIGh) is pleased to invite you to apply for the provision of Technical Assessment / Business Audit of Businesses as detailed in this TOR.

**Response may be submitted on or before December 11th, 2024 at 5:00 pm via email to this address** [doris.mensah@impactinvestinggh.org](mailto:doris.mensah@impactinvestinggh.org) [justina.mensah@impactinvestinggh.org](mailto:justina.mensah@impactinvestinggh.org), [akua.asare@impactinvestinggh.org](mailto:akua.asare@impactinvestinggh.org) with [info@impactinvestinggh.org](mailto:info@impactinvestinggh.org) in copy. If you are interested in submitting a response to this TOR;

Consultants are required to submit the following;

* CV and profile highlighting relevant experience and transaction advisory work.
* Technical Assessment / Business Audit Plan
* Quotation (cost per business)

Approved by:

Doris Mensah

Program Officer, Procurement, Impact Investing Ghana

**About Impact Investing Ghana**

Impact Investing Ghana (IIGh) works to build a thriving ecosystem for impact investing in Ghana. Impact Investing, that is investments that are made to generate a measurable social and environmental impact alongside financial returns, are essential for Ghana’s development. IIGh is Ghana’s representative to the Global Steering Group for Impact Investing and is a local platform representing all the stakeholder groups needed to redirect significant capital flows towards social and environmental impact. IIGh has an ambitious plan to support the growth of impact ventures and to catalyze $ 1 billion in impact funds for investment in SMEs in Ghana and the West African sub-region prioritizing areas such as reducing underemployment and unemployment, reducing inequality gaps, and addressing climate and environmental issues. We deliver relevant research, drive collaboration in the ecosystem, and the creation of collaborative projects such as <https://dealsourceafrica.co/>, the Ghana Enterprise Support Organisation Collaborative <https://esoghana.org/>, the Ghana Angel Investor Network, and the Ghana Research Industry Impact Investing Collaborative among others.

**Objectives:**

IIGh is looking for a transaction advisor who will provide technical assessment for selected businesses that are in the pipeline of investors to enable them to identify the gaps in their business that they need to work on to access funding.

Scope Of Work / Deliverables

1. A comprehensive Business Audit Report
2. An Executive Summary of the report
3. A Risk Mitigation Plan with prioritzed recommendations

Selection for a contract award will be made based on the following criteria:

* Experience with helping entrepreneurs raise significant amounts of money from impact venture funds.
* Demonstrated knowledge of the fund selection process, due diligence process, and internal operations of impact venture funds.
* Technical Assessment / Business Audit Plan

**Contact Information**

Please direct all responses to this TOR and/or any questions to:

Doris Mensah

0264401578

[doris.mensah@impactinvestinggh.org](mailto:doris.mensah@impactinvestinggh.org), and copy [justina.mensah@impactinvestinggh.org](mailto:justina.mensah@impactinvestinggh.org), [akua.asare@impactinvestinggh.org](mailto:akua.asare@impactinvestinggh.org), [info@impactinvestinggh.org](mailto:info@impactinvestinggh.org)

with the subject: **TOR Transaction Advisory Consultant for Technical Assessment/Business Audit of Businesses**

**Budget for the project:** USD 1000.00 for each business.

**Timelines**

TOR Posting – December 5th, 2024

TOR Response deadline – December 12th, 2024 at 5:00 pm

**The Technical Assessment / Business Audit of Businesses is from 18th December 2024 - 17th February 2025.**